

## Crown Preparatory Academy

### *Tuition and Fee Schedule 2023-2024*

| Grade | Gross Tuition | Annual Payment                    | Monthly Payment   |
|-------|---------------|-----------------------------------|---|
| K-3   | \$7000        | \$6800 (-\$200 if paid by July 1) | \$700 - 10 monthly payments<br><br>\$583.34 - 12 monthly payments |

#### EdChoice Scholarship Recipients

| Grade | Gross Tuition                       | Annual Payment                     | Monthly Payment  |
|-------|-------------------------------------|------------------------------------|--|
| K-3   | \$1500 (\$7000- \$5500 scholarship) | \$1300 (-\$200 if paid by July 1)) | \$150- 10 monthly payments<br><br>\$125- 12 monthly payments |

Tuition Reductions \$200 discount for annual tuition payment made by July 1, 2023

Admissions Fee – \$125 non-refundable fee per each new student (for siblings of existing students as well); due at the time the Application for Admission is submitted.

Enrollment Fee – \$150 non-refundable fee per student; this fee will hold your child’s place in a classroom. This fee is due 30 days following your offer to attend.

Returning Student Re-enrollment Fee – \$150 non-refundable fee per student for current families; re-enrollment packets submitted after the deadline of February 16, 2024 will pay a fee of \$200.

#### Tuition Payment Options

Annual Payment – Due in full by July 1, 2023 or within 10 days of enrollment.

Monthly Payments – Payments made through FACTS beginning July 2023 through June 2024.

Crown Preparatory Academy

[crownprep@cilm.org](mailto:crownprep@cilm.org)

Main Office - 614-636-3773

Administrative Office - 614-918-7350

*Board Approved 3/6/2023*

Additional Costs - This list is not all-encompassing and may not apply to all students

|  |  |
|--|--|
| Uniforms<br>Student supplies<br>Class field trips<br>School pictures | Before school and/or after school extended care<br>Lunch<br>Sports and/or other extracurricular activities |
|--|--|

### **Crown Preparatory Tuition Policies**

Annual payments must be paid in full by the aforementioned dates; late payments will result in conversion to a 12- month payment plan and will not include a tuition discount.

Families who have multiple parties paying tuition for a student to attend CPA may set up separate FACTS Tuition Management accounts. However, if one of the parties becomes delinquent in any of their financial obligations, the other party will be notified of the delinquency. Both parties are fully responsible for the full payment of all financial obligations to CPA.

Scholarships may be available to families who qualify.

### **FACTS Management**

The FACTS tuition management plan offers the convenience of an automatic electronic bank payment; there is a minimal annual enrollment fee, which is paid to FACTS.

Collection is attempted by FACTS on the 5th or 20th of the month as directed by your FACTS Agreement (your choice of dates).

If you need to miss a payment due to a personal financial problem, you must request a payment suspension by contacting the school administrator at least five days prior to the next automatic withdrawal (i.e. by the 1st or the 15th) and request a payment suspension.

Payment suspensions may be requested two times per school year; additional requests will be handled on a case-by-case basis and, if granted, will result in a \$50 additional service fee.

If a payment is suspended, a plan to make up the arrearage must be arranged.

If FACTS payments are denied (missed), a missed payment fee is charged by FACTS and usually by your financial institution as well. A \$50.00 late fee will be charged to your FACTS account by CPA as well.

FACTS will reattempt payment on the next FACTS withdrawal date; for example, if you chose the 5th as your payment date and the withdrawal is denied, FACTS will re-attempt

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withdrawal on the 20th.

You will be notified by email of each missed payment; if two monthly payments are missed and arrangements have not been made with the administrator to settle your account or initiate a revised payment plan, your child will be suspended from school until your account is current.

A \$50 late fee will be added to the delinquent account and services like extended care and lunch may be suspended—please, if a problem arises, contact the school immediately for assistance so we can work toward a solution together.

A \$50.00 charge will be added for any changes made to payment plans.

### **Withdrawing from Crown Preparatory Academy**

After July 15, 2023, a withdrawal fee of 1/4 of the annual tuition for the student's grade level will be assessed. It is the policy of Crown Preparatory Academy to hold the transfer of any and all school records until all financial obligations are current. The balance of tuition is determined on a prorated daily schedule. Upon written request, and if financial obligations are met, school records will be sent to the school where a withdrawn student is enrolled

### **Returned Checks**

Checks written to the school and returned because of insufficient funds necessitate an additional service charge of \$50.00. The original check amount plus the \$50.00 fee are due within two weeks after notification by CPA.

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